SHIPPERS LETTER OF INSTRUCTION

PORT/AIRPORT OF DESTINATION:

SHIPPER'S NAME AND ADDRESS:

CONTACT NAME: TELEPHONE:

CONSIGNEE'S NAME AND ADDRESS:

FREIGHT COLLECT ☐ FREIGHT PREPAID ☐

CONSOLIDATED FREIGHT SERVICE ☐ DIRECT AIRLINE SERVICE ☐

NON HAZARDOUS ☐ HAZARDOUS ☐

WARNING

Shipper certifies that particulars on the face hereof are correct and that insofar as any part of the consignment contains Dangerous Goods such part is correctly described by name and is in proper condition for carriage by air to the applicable Dangerous Goods Regulations.

NAME: _____

SIGNATURE: _____

DATE: _____

NOTIFY PARTY:

SPECIAL INSTRUCTIONS:

NUMBER OF PACKAGES	GROSS WEIGHT	DIMENSIONS (CMS)	NATURE AND QUANTITY OF GOODS

L.C. LOYNES & ASSOCIATES TO ARRANGE

CARTAGE..... ☐
CERTIFICATE OF ORIGIN..... ☐
CUSTOMS EXPORT DECLARATION ..... ☐
..... ☐
..... ☐

PLEASE ADVISE TERMS OF SALE

EXW – (EX WORKS) ..... ☐
FCA – (FREE CARRIER) ..... ☐
CPT – (CARRIAGE PAID TO) ..... ☐
CIP – (CARRIAGE & INSURANCE)..... ☐
DAF – (DELIVERED AT FRONTIER)..... ☐
DDU – (DELIVERED DUTY UNPAID) ..... ☐
DDP – (DELIVERED DUTY PAID) ..... ☐

VALUE:

COUNTRY OF ORIGIN:

INSURANCE: YES/NO AMOUNT: $……..

PLEASE NOTE

Cargo will be subject to security and clearing procedures.
It is illegal to consign as cargo an unauthorized explosive device.

RECEIVED IN GOOD ORDER AND CONDITION

NAME: _____

SIGNATURE: _____

DATE: _____

INSTRUCTIONS TO SHIPPER

PLEASE FAX THIS COMPLETED INSTRUCTION ACCOMPANIED WITH YOUR SHIPPING DOCUMENTS TO US AND HAND THE ORIGINALS TO DRIVER/COURIER DELIVERING YOUR GOODS INTO OUR CARE.

L.C. LOYNES & ASSOCIATES

A DIVISON OF BILATON PTY. LTD. A.C.N. 077 781 714

Postal Address: GPO Box 2113, BRISBANE 4001 AUSTRALIA
Street Address: 8 Lockhart St, Woolloongabba Qld 4102 Australia
Telephone: **61.7.3393 1888** Facsimile: **61.7.3393 1590** email: **loynes@icsbne.com**

All goods and services supplied by us are expressly subject to our standard trading conditions, a copy of which is available upon request.